

LIFELONG LEARNING CODE
COLLEGE OF ENTREPRENEURSHIP AND LAW



Art. 1

Introductory provision

1. Lifelong Learning Code of the College of Entrepreneurship and Law (hereinafter referred to as "the Code"), in accordance with Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Higher Education Act), as amended (hereinafter referred to as "the Act"), stipulates further conditions Studies in Lifelong Learning Programs (hereinafter referred to as the "Lifelong Learning Program") by the College of Entrepreneurship and Law (hereinafter referred to as the "VŠPP" or "the School")
2. Education in the LLL Program does not give its participants the legal status of a student under the law.

Art. 2

Purpose, type and forms of lifelong learning

1. Lifelong learning (hereinafter referred to as "LLL") means vocational or interest-oriented education.
2. VŠPP carries out the following LLL programs:
 - (a) one- and multi-year occupational or interest-oriented programs;
 - b) the LLL program may include courses, lectures, exercises and concentration, usually less than one year.
3. Lifelong learning programs are usually charged.
4. The form of study in lifelong learning programs and courses may be full-time or combined.
5. Lifelong learning programs and courses are announced outside accredited degree programs (type M) or with the possibility of partial or full compliance with accredited degree programs (type A).
6. Lifelong learning programs have their study plans or are in compliance with accredited curricula.
7. The Rector decides on the implementation of the Lifelong Learning Program based on the proposal of the Vice-Rector.

Art. 3

Admission to lifelong learning

1. Conditions for admission to LLL are:
 - (a) to an M-type program on the basis of an application,
 - (b) in the A-type program on the basis of an application and on the basis of:
 - Successful admission procedure for regular study in lifelong learning programs, which are in full compliance with the accredited study program
 - Proof of substantiated full secondary education, complete secondary vocational education, higher vocational education or higher education, which is partly in agreement with the accredited study program of VŠPP.
2. The LLL applicant becomes a LLL participant on the day of enrolment for LLL and payment of the study fee.
3. Applicants with foreign nationality are admitted to LLL according to the same rules as applicants who are citizens of the Czech Republic. These applicants become participants on the basis of obtaining a visa for the purpose of study for a period of over 90 days and the date of enrolment for study.



Art. 4

Organization of lifelong learning education

1. The Academic Year of Lifelong Learning is divided into two semesters - winter and summer. Both semesters consist of a teaching period and usually a probation period.
2. The course of the LLL academic year is based on the timetable of the relevant academic year of VŠPP.

Art. 5

Credit system of lifelong learning type A

1. LLL is organized on the basis of a credit system. Completion of the Lifelong Learning Course is evaluated by awarding credits. The number of credits for each subject is determined by the extent of the subject and the degree of relative student stress required for successful completion of the subject. To complete lifelong learning, it is necessary to achieve a set number and structure of credits.
2. Obtaining credits is conditional on passing an exam or granting a credit. Completion of the examination or granting of the credit is conditional on the fulfilment of all requirements set out in the approved accreditation pursuant to Article 6 of this internal regulation. Credits are awarded in the semester in which the requirements for their award were met.
3. If the student fails to meet the requirements for passing the examination or granting the credit, the Study Department shall record the "credits not awarded" to the LLL.

Art. 6

Accreditation of Lifelong Learning Programs

1. Lifelong learning programs of type A run in full or partial compliance with accredited programs according to the Lifelong Learning Plan and are therefore not subject to further accreditation procedures.
2. Lifelong learning programs of type M are not subject to accreditation procedures.

Art. 7

Enrolment of lifelong learning courses of type A

1. The enrolment of subjects within the Lifelong Learning Programs is carried out by the student or the study department of the school. Enrolment is done in the manner and on the date specified by the Vice-Rector.
2. The participant has the right to perform the credit and examination only if he / she has the relevant subject registered.
3. A participant who has not entered any subject in the relevant semester within the deadline set for the enrolment and has not apologized within 5 working days shall be considered as having completed the LLL.

Art. 8

Lifelong learning exams, type A



1. The exam is an evaluation of the knowledge and skills of the LLL participant, which he / she has acquired by completing the course. The exam is completed by every subject, resp. a sequence of closely related subjects in the form of a comprehensive examination. Exceptions are only subjects that are, according to the model study plan, completed with a credit.
2. The form and conditions of the examination are determined by the accreditation of the given study program.
3. Examination in accordance with accreditation shall be in writing, oral or combined form. The assessment may include written or other works that have been saved to LLL participants during the semester.
4. The examinations are held by the LLL participants at the teachers who are authorized by the head of the relevant department.
5. During lifelong learning, it is possible, in accordance with the accreditation of the study program, to combine some related subjects and conclude them with a comprehensive examination. In such cases, individual subjects are usually closed by credits. In case the LLL participant is evaluated with the "F" mark on the regular and corrective term of the comprehensive examination, he / she writes down the last course followed by the comprehensive examination again. The comprehensive exam is written, oral or combined. The comprehensive exam can be commissioned.
6. The exam is held in the semester, in which the LLL participant enrolled in the course, a comprehensive examination in the semester, in which the last of the consecutive subjects ended.
7. The teacher publishes the dates of individual examinations in the school information system. The number of dates must be adequate to the number of students tested. The enrolment in the list of examinations is binding for LLL students. If the LLL candidate does not enrol in the examination list, fails to attend the exam, fails to comply with the time limit for its possible transfer or fails to apologize properly within 5 working days, it is classified as "F".
8. The LLL participant may take the exam after fulfilling the duties stipulated by the accreditation of the relevant subject.
9. The examiner shall classify the exam result in accordance with the School Rules of Study and Examination.
10. The exam result is marked by the teacher in the school information system.
11. The results of the examination may be appealed to the Rector in writing within 5 days of their performance, stating the reason. The Rector establishes an Appeals Committee for this purpose. In the event that they approve a corrective examination, the LLL participant is examined by the examiner in front of the committee, and no later than one month after the beginning of the course in the next semester.

Art. 9

Lifelong learning credits of type A

1. Credits are awarded for meeting subject requirements.
2. The granting of credit is done by marking the "credited" into the school information system.
3. If a LLL participant does not obtain credit from any of them during the course of the courses concluded by a later comprehensive exam, he / she may continue to study the given group of subjects and enrol again the subject from which he / she failed.

Art. 10

Interruption of study

Interruption of studies in LLL type A programs is possible in justified cases, at most once during the study, for a maximum of one year.



Art. 11

Credits acknowledgement

1. Successful LLL graduates within accredited degree programs of VŠPP, if they become school students, can be acknowledged credits obtained in LLL programs, up to 60% of the credits required to complete their studies.
2. The Vice-Rector for Studies decides on the acknowledgement of credits.

Art. 12

Termination of lifelong learning

1. The study is completed by passing the relevant Lifelong Learning Program announced for the relevant academic year. The date of completion of LLL is the day when the LLL certificate was delivered to LLL participants.
2. Certificate of completion of LLL is a certificate issued by VŠPP.

Art. 13

The transition from lifelong learning to the university education

1. If a LLL graduate obtains the required number of credits and obtains a certificate, he / she may continue in further studies at VŠPP.
2. The transition of LLL graduates to full-time or part-time form of study in bachelor's or master's degree programs is permitted by the Rector at the request of a LLL graduate.

Art. 14

Final Provisions

1. This Code abolishes the Lifelong Learning Order of the College of Entrepreneurship and Law registered by the Ministry of Education, Youth and Sports on 16 November 2016 under ref. MSMT-26605 / 2016-2.
2. This Lifelong Learning Code of the College of Entrepreneurship and Law acquires pursuant to Section 36, clause (4) and Section 41, clause (2) of the Act of Validity and Effective on the day of registration by the Ministry of Education, Youth and Sports.